

# Your Business Name

# INVOICE

123 Your Street, City, State ZIP · you@business.com · (555) 123-4567

## FROM

## BILL TO

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Invoice #	Invoice date	Due date	Payment terms

### TIME ENTRIES BY MATTER

DATE	MATTER	DESCRIPTION	HOURS	RATE	AMOUNT
06/02/2026	M-1042	Initial case review & strategy memo — Smith v. Jones	2	\$250.00	\$500.00
06/04/2026	M-1042	Draft and revise demand letter	1.5	\$250.00	\$375.00
<b>Matter M-1042 subtotal</b>					\$875.00
06/05/2026	M-1043	Probate petition preparation — Estate of Carter	3	\$250.00	\$750.00
<b>Matter M-1043 subtotal</b>					\$750.00
<b>Matter subtotal</b>					\$0.00

Subtotal \$1,625.00

Tax rate (%) 0.00 %

Tax \$0.00

**TOTAL \$1,625.00**

### NOTES

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